

VETiS Enrolment Form



PRIVACY STATEMENT

Under the Data Provision Requirements 2012, Blue Dog Training Pty Ltd is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Blue Dog Training Pty Ltd for statistical, regulatory and research purposes. Blue Dog Training Pty Ltd may disclose your personal information for these purposes to third parties, including:

- ✓ School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- ✓ Employer – if you are enrolled in training paid by your employer;
- ✓ Commonwealth and State or Territory government departments and authorised agencies; NCVER;
- ✓ Organisations conducting student surveys; and
- ✓ Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- ✓ Issuing statements of attainment or qualification, and populating authenticated VET transcripts; facilitating statistics and research relating to education, including surveys;
- ✓ understanding how the VET market operates, for policy, workforce planning and consumer information; and administering VET, including programme administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third-party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

PERSONAL DETAILS

Legal First Name:				Legal Surname:			
Have you ever been known by any other legal surname?							<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, previous surname:							
Name of School:							
Student school email address:							
Date of Birth:				Sex:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Other <input type="checkbox"/> Prefer not to specify
Mobile:				Home:			
Residential Address							
Suburb				Postcode			
Postal Address (if different):							
Suburb				Postcode			
Do you identify as:	<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Torres Strait Islander	<input type="checkbox"/> Neither				
If applicable, language other than English spoken at home:							
Country of birth:	<input type="checkbox"/> Australia	<input type="checkbox"/> New Zealand	<input type="checkbox"/> Other (Name of birthplace): _____				
<i>Please refer to Guidelines for completing the VETiS enrolment form for acceptable documentation to be attached</i>							
LUI:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
USI:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Your LUI and USI are essential for you to participate in the VETiS program. Refer to Guidelines for Completing the VETiS Enrolment Form</i>							
Current Year level	<input type="checkbox"/> Yr 10	<input type="checkbox"/> Yr 11	Office use only	Highest year level	Year completed		
Course/s enrolling in:	<input type="checkbox"/> CPC10111 Certificate I in Construction			<input type="checkbox"/> MEM20413 Certificate II in Engineering Pathways			
Have you SUCCESSFULLY completed or enrolled in another qualification?							<input type="checkbox"/> No <input type="checkbox"/> Yes
If Yes	<input type="checkbox"/> Certificate I	<input type="checkbox"/> Certificate II	<input type="checkbox"/> Course name: _____				
Name of organisation where you studied:							
<i>To establish the level of support or reasonable adjustment that may be required for you to successfully complete your qualification/s, please indicate below if you consider yourself to have a disability, impairment, long-term condition or language, literacy and/or numeracy support needs (PTO)</i>							
<input type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, please indicate _____					
<i>More information can be found in the Guidelines for completing the VETiS enrolment form (page3)</i>							
<i>Your support plan will be discussed with you and your teacher during the initial phase of your training.</i>							

DECLARATION

- I declare that to the best of my knowledge the information I have provided is true and correct
- I consent to the collection, use and disclosure of my personal information in accordance with the *Privacy Notice* outlined in the enrolment form
- I confirm that I have enrolled in this course with the consent of my parent/guardian via my school's subject selection protocols
- I have read, understood the information provided and wish to participate in Blue Dog Training's VET in Schools program
- I confirm that I am participating in this course to assist in getting a job
- I am aware I am accessing training funded by the Department of Employment, Small Business and Training. I will only be funded for one employment stream qualification under the VETiS program
- I have been referred to the following documents:
- Department of Employment, Small Business and Training Vocational Education and Training in School fact sheet (<https://training.qld.gov.au/site/providers/Documents/funded/vetis-factsheet.pdf>)
 - VET in Schools student course information <https://bluedogtraining.com.au/schools/schools>;
 - Blue Dog Training's Student Handbook https://s3-ap-southeast-2.amazonaws.com/sydney.frontpage/resource_files/student_handbook.pdf
- I have read the *Important Information relating to your enrolment in the VET in Schools program*
- I agree to give Blue Dog Training permission to search for my USI
- I understand my eligibility will be checked prior to acceptance of enrolment
- I have attached documentation as evidence of my eligibility for enrolment in the VETiS program (outlined in *Guidelines for completing the VETiS enrolment form*)

STUDENT AND PARENT/GUARDIAN ACKNOWLEDGEMENTS

Student Full Name:					
Signature:		Date:			
Parent/Guardian Full Name:					
Contact Number		Email Address:			
Signature:		Date:			

ID DOCUMENTS MUST BE ATTACHED (100 points required) Refer to *Guidelines for completing the VETiS Enrolment form*

SCHOOL ACKNOWLEDGEMENT

I declare that the student identified above resides in Qld, is currently enrolled at this school and has NOT enrolled in or completed any other course/s that access VETiS funding

OR

I declare that the student identified above resides in Qld, is currently enrolled at this school and has enrolled in or completed other course/s that access VETiS funding

AND

This student is **not** an international student (visa subclass 500)

To the best of my knowledge, the details contained in this form are true and correct.

If the student has identified as requiring learner support, a plan will be discussed and implemented to support this student during training.

This student is enrolled at:					
School representative:		Position:			
Signature:		Date:			

Important Information relating to your enrolment in the VET in Schools Program

This information is to be kept by the student for reference

What is Vocational Education and Training in Schools (VETiS)?

VETiS provides students who want to get a head start in industry with valuable skills and qualifications to help transition from school to work. Units of competency attained at school are recognised in industry and go toward gaining a full trade qualification. Blue Dog Training will be working with school students who are keen to move into an apprenticeship after school.

About Blue Dog Training

Blue Dog Training is Australia's leading provider of construction induction training and one of Queensland's largest providers of training for apprentices in Construction and Engineering. We have won multiple awards for our innovative and quality training methods, and we have been working with schools for over 5 years.

The Blue Dog Training's VETiS program is a partnership between the student's school and Blue Dog Training for the delivery of a qualification. The program commences in Year 11 and is delivered during normal school hours as part of a student's regular school timetable.

Funding and Eligibility

The Department of Employment, Small Business and Training provides funding for school students to complete only one approved VETiS qualification while at school. Therefore, it is very important that students and their parents take the time to consider and compare their training options before signing an enrolment form or committing to a course of study which will use up the student's one Queensland Government subsidised VETiS training entitlement.

Students who are eligible for funding and are undertaking their first funded qualification under the VETiS program will not incur any costs. Students and Parents need to be aware that they are undertaking subsidised training within the VETiS program and will not be eligible for further VETiS funding once they have completed a qualification targeted through the VETiS program. Students will be eligible for further subsidised training after they have completed year 12, under programs such as Certificate III Guarantee program, User Choice program and Year 12 fee-free Training. Please take the time to check your eligibility and program details at the Queensland Skills Gateway website <http://www.skillsgateway.training.qld.gov.au>.

Each funded student should refer to the applicable fact sheet for the relevant Program published on the department's training website <https://training.qld.gov.au/site/providers/Documents/funded/vetis-factsheet.pdf>.

Student Obligations

As a student undertaking a qualification funded by the Queensland Government, Department of Education and Training, you will need to take your training seriously. Blue Dog Training has the responsibility of monitoring students' progress through their training. Students will need to progress at a reasonable rate and make all efforts to complete the tasks associated with training. Students who are not progressing will be provided time and support to catch up from Blue Dog Training. However, students are responsible for their progression and to be successful within the qualification will require completion of all assessments. Students are also required to complete a survey of their experiences in training within 3 months of completing or withdrawing from the training.

More Information

Please access the following websites for more information about the qualification you are completing and your obligations as a student of Blue Dog Training: Department of Employment, Small Business and Training website:

<https://training.qld.gov.au/providers/funded/vetis>

Blue Dog Training VETiS Student Course Information: <https://bluedogtraining.com.au/schools/schools> Blue Dog Training Student Handbook: https://s3-ap-southeast-2.amazonaws.com/sydney.frontpage/resource_files/student_handbook.pdf

Guidelines for completing the VETiS Enrolment form



The following information is to be read in conjunction with the VETiS Enrolment form

ID documents (100 points required)

ID Documents acceptable to satisfy citizenship and/or residency status (100 points required)

Identification document type	Points
Australian birth certificate or passport	100
New Zealand birth certificate or passport	100
Overseas birth certificate or passport or visa	50
Green Medicare card	50
Blue interim Medicare card	10
Reciprocal Medicare card	10
Proof of pathway to permanent residency	40

Please note that your enrolment in the Blue Dog Training VETiS program cannot be processed until all required documents have been received and verified. An incomplete enrolment form will be returned to you and may delay your participation in the program.

Information documents to be downloaded and referred to during the course of your training

Download the documents referred to below which provide an understanding of your commitment to participating and the support available in the VETiS program:

- ✓ Department of Employment, Small Business and Training Vocational Education and Training in School fact sheet (<https://training.qld.gov.au/site/providers/Documents/funded/vetis-factsheet.pdf>)
- ✓ VET in Schools student course information <https://bluedogtraining.com.au/schools/schools>;
- ✓ Blue Dog Training's Student Handbook https://s3-ap-southeast-2.amazonaws.com/sydney.frontpage/resource_files/student_handbook.pdf

Keep these documents close as reference throughout your training

Learner support

In accordance with the *Standards for Registered Training Organisations (RTOs) 2015*, education and support services may include, but are not limited to:

- pre-enrolment materials;
- study support and study skills programs;
- language, literacy and numeracy (LLN) programs or referrals to these programs;
- equipment, resources and/or programs to increase access for learners with disabilities and other learners in accordance with access and equity;
- learning resource centres;
- mediation services or referrals to these services;
- flexible scheduling and delivery of training and assessment;
- counselling services or referrals to these services;
- information and communications technology (ICT) support;
- learning materials in alternative formats, for example, in large print;
- learning and assessment programs contextualised to the workplace; and
- any other services that the RTO considers necessary to support learners to achieve competency.